

School of Media, Arts and Humanities
Policy on Marking Responsibilities While on Leave

Marking and Research/Scholarship Leave

On Leave in Semester 1 Dates vary from year to year, but roughly mid-July to mid-January.	WILL be required to mark: - August Resits from modules taught in the previous academic year - Spring term module work and August Resits resulting from those modules - MA dissertations submitted in January WILL NOT be required to mark: - Autumn term module work or August Resits resulting from those modules - MA dissertations submitted in August
On Leave in Semester 2 Dates vary from year to year, but roughly mid-January to mid-July.	WILL be required to mark: - Autumn term module work and August Resits resulting from those modules - MA dissertations submitted in August WILL NOT be required to mark: - Spring term module work or August Resits resulting from those modules - MA dissertations submitted in January

Resit Marking and Annual Leave Marking and Annual Leave marking will be completed during the August Resit Assessment Period. Please check deadlines with your Head of Department and/or the AO team before planning your annual leave so you and your Head of Department are sure that the marking will be completed by the deadline (usually late August for UG and late September for PG).