

GENERIC ROLE PROFILE

Job Title: Technician II

Grade: G4

School/Division: [school] – Technical Services

Location: [location]

Responsible to: [job title of line manager]

Direct reports: [job titles of direct reports or n/a]

Key contacts: [job title of key contacts].

Role description:

To deliver effective high quality [teaching and/or research] support within [group/department], relating to [can include one or more of laboratories, teaching laboratories, workshops, theatres, classrooms, studios, or controlled environments.]

PRINCIPAL ACCOUNTABILITIES

In relation to a range of named services or processes, to:

1. To be responsible for technical support activities within specialist [teaching and/or research] areas.
2. To be responsible for upkeep of consumables, collections and equipment and to carry out minor maintenance activities, housekeeping, waste management, stock control, ordering and record keeping.
3. To act as the main point of contact for service users in the effective and efficient delivery of services.
4. Where appropriate, to train [students and/or researchers] in safety critical activities according to Standard Operating Procedures.

KEY RESPONSIBILITIES

ESSENTIAL CRITERIA

1. Usually educated to Level 3 - NVQ Level 3, BTEC award, certificate and diploma level 3, GCE AS and A Level, Advanced Diplomas (England)